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CONTACT INFORMATION

Address: School of Social Work  
King’s University College, Labatt Hall  
266 Epworth Avenue  
London, ON, Canada N6A 2M3
Phone: 519-433-3491  
FAX: 519-433-8691  
WEB: https://socialwork.kings.uwo.ca/

If you require general information or require the MSW Admissions Guide in an alternative format, please do not hesitate to contact the Social Work Program Assistant in the School of Social Work by email or at ext. 4445.

MSW Program Information: socialwork.kings.uwo.ca/msw/

School of Graduate & Postdoctoral Studies, Western University: https://grad.uwo.ca/

Please direct all other questions about the MSW program and application process to:

Tosha Densky, MSW  
Programs Liaison  
School of Social Work
Email: MSWProgram@kings.uwo.ca

519-433-3491 or 1-800-265-4406 ext. 4328
OVERVIEW

Affiliated with the School of Graduate and Postdoctoral Studies at Western University, the King’s University College School of Social Work offers a 2-Year Direct Practice Master of Social Work program. The program is course-based with an introductory and an advanced practicum and students are admitted to the program for September each year. Approximately twenty students are admitted to the 2-Year program each year.

The 2-Year Master of Social Work at King’s is intended for applicants who have not completed a Bachelor of Social Work degree. Applicants who hold a BSW designation should refer to the Admissions Guide for the 1-Year Master of Social Work program.

Applicants must ensure they apply to the appropriate program.

The King’s University College School of Social Work 2-Year MSW Admissions Guide provides information about the 2-Year MSW program, student resources, admission requirements and application procedures. Potential applicants are asked to carefully read the information and follow the instructions as outlined. This document is best viewed online as there are many links to additional information.

MISSION

The Mission of the School of Social Work at King’s University College at Western University is to provide a learning environment characterized by excellence in social work education directed toward developing and fostering ethical and competent professional practitioners at both the beginning and advanced levels who identify and address the interrelatedness of human needs, social structures and oppressive conditions in their practice with diverse populations. (Approved by School Council September 26, 2019)

DIVERSITY

The School of Social Work and King’s University College welcomes applications from all qualified individuals. Our diversity has many different faces and expressions including, but not limited to, age, colour, culture, disability/non-disability status, ethnic or linguistic origin, gender, health status, heritage, immigration status, geographic origin, race, religious and spiritual beliefs, political orientation, gender and sexual identities, and socioeconomic status.

ACCREDITATION

The 2-Year Master of Social Work program is fully accredited by the Canadian Association for Social Work Education (CASWE).
**PROFESSIONAL ETHICS**
While in the 2-Year MSW program, students are expected to behave in accordance with the Code of Ethics of the Canadian Association of Social Workers (CASW) and the Code of Ethics and Standards of Practice of the Ontario College of Social Workers and Social Service Workers (OCSWSSW) both in the academic environment and field education settings.

**LAND ACKNOWLEDGMENT**
We acknowledge that King's University College is situated on the traditional territories of the Anishinaabeg, Haudenausaue, Lenaapeewak, and Attawandaron peoples, all of whom have longstanding relationships to the land of Southwestern Ontario and the City of London. The First Nations communities of our local area include Chippewas of the Thames First Nation, Oneida Nation of the Thames, and Munsee Delaware Nation. In our region, there are eleven First Nations communities, as well as a growing Indigenous urban population. King's University College values the significant historical and contemporary contributions of local and regional First Nations, and all of the Original Peoples of Turtle Island (also known as North America).
MSW PROGRAM

OBJECTIVES
The general objectives of the Direct Practice MSW program offered by the School of Social Work at King’s University College are to:

1. Educate social workers for advanced direct practice roles with individuals, families and groups
2. Develop social work administrative and supervisory competence
3. Consolidate community based responses to social need influenced by social planning and social policy knowledge
4. Enhance research based competency in a direct practice context

Upon graduation from our MSW program students will have the ability to:

1. Explain the unique social work perspective on helping others
2. Practice ethically
3. Effectively communicate their ideas both verbally and in writing
4. Assess situations and individuals effectively
5. Develop and implement effective interventions
6. Explain the theoretical foundations of their work
7. Critically evaluate claims to knowledge and truth
8. Confidently engage in discussion and practice with other allied professionals
9. Develop an advanced understanding of and ability to apply one or more models of social work practice
10. Situate their intervention within a “person-in-environment” framework
11. Conduct research that examines the efficacy of social work practice at the case and program level
12. Utilize a supervisory relationship to further develop social work skills
13. Advocate effectively at the individual case and social policy level
14. Critically examine the policies and practices of their agencies and workplaces
15. Take leadership in the field and promote the values and ethics of the profession
16. Participate in the training and education of future social work students
**PROGRAM DELIVERY**

The MSW program is structured to deliver graduate courses in three academic terms: Fall, Winter and Summer in each of the two years. Students are required to maintain continuous enrollment through to program completion. The Graduate Summer term extends from May through to the end of August; however, in most situations, MSW program requirements are completed by the end of June.

Students complete their field education practicum over the final two terms of each year, three days per week from January to the end of June.

The 2-year MSW program is normally completed on a full-time basis over 24 months. Our courses are delivered in either face-to-face or blended formats; we do not currently offer a distance studies option.

**CURRICULUM**

The 2-Year Direct Practice MSW program requires completion of the following components:

- Program Orientation and Engagement
- 8 required Foundation courses
- 6 required Advanced courses
- 2 Advanced Electives
- Introductory Practicum and Integration Seminar
- Advanced Practicum and Integration Seminar
- 6 Professional Development Workshops
- An Integrative Capstone Exercise

**Program Engagement and Milestones**

Over the first week of classes, students participate in a series of seminars and structured exercises with the following objectives:

- To introduce students to the MSW program and to the model of adult education that serves as a framework for learning
- To provide opportunities to meet the faculty, staff and fellow classmates
- To familiarize students with the graduate level supports and services available to them at King’s and Western
- To familiarize students with the technological platforms that support student learning at King’s
- To familiarize students with the library and the research resources available
- To reinforce a sense of identity with the profession and with professional practice
Milestones: Professional Development Workshops

Over the course of each year, the School of Social Work sponsors a series of five professional development workshops on topics of interest identified by practicing social workers in the London community. Students are required to attend a minimum of six of these half-day workshops over the course of the two years (three each year).

Examples of recent Professional Development Workshops:

- Mindful Self-Compassion
- Conflict Resolution
- Legislative changes to Child Welfare: Duty to Report
- Cognitive Behaviour Therapy (CBT)
- Sexual Diversity
- Trauma-Informed Yoga

Required Courses

Year One:
- SW 9719A/B: Critical Thought and Ethics in Social Work
- SW 9708A/B: Introduction to Social Policy
- SW 9744A/B: Social Justice and Diversity
- SW 9703A/B: Human and Family Development
- SW 9701A/B: Direct Practice Skills
- SW 9733A/B: Group Work
- SW 9718A/B: Community Practice
- SW 9729A/B: Research and Social Work Practice
- SW 9700: Introductory Practicum and Integration Seminar

Year Two:
- SW 9801A/B: Modern and Post Modern Social Work Direct Practice Theories
- SW 9802A/B: Advanced Evaluation in Social Work Practice
- SW 9803A/B: The Canadian Policy Context: Responses to Poverty and Social Problems
- SW 9804A/B: Application of Social Work Direct Practice Theories
- SW 9805A/B: Social Work Administration and Supervision
- SW 9807A/B: Critical Reflection and Appraisal of Social Work Practice
- SW 9800: Advanced Practicum and Integration Seminar
**Elective Courses**

The School of Social Work offers two electives in the Fall term and two in the Winter term in year 2 of the program. Students may select from these elective offerings, or with permission, may choose a half-credit course from another graduate discipline. The School of Graduate and Postdoctoral Studies provides a list of Interdisciplinary and Cross-Disciplinary Courses. Students may also complete an independent study on a topic of their choosing with permission from the School.

Electives offered by the school are updated annually and are organized around two themes:

- Courses that address the theories that underlie and teach the skills that are required to implement specific interventions or models of social work practice
- Courses that prepare students for direct social work practice with specific populations

Examples of recent electives are:

- Narrative Practice
- Trauma- Informed Care
- Social Work and Mental Health
- Advanced Practice with Addictions
- Advanced Practice with Women
- Advanced Practice with Indigenous People

**Integrative Capstone Exercise**

Students working in small groups are given the opportunity to demonstrate the knowledge and skills they have acquired through their MSW program by engaging in a major case study exercise. During the practicum time period, students are directed to examine a case from all levels of practice to present a plan of action that identifies required resources and includes recommendations for policy changes and advocacy initiatives if appropriate. The presentations are made to a small panel of practicing social workers and faculty who provide feedback on the appropriateness and feasibility of the student recommendations.

**Field Education**

The Practicum provides students with an opportunity to practice in a social work setting, receive professional instruction and supervision, and engage in a dynamic process directed toward the integration of theory with practice. Accreditation requires the completion of a minimum of 900 hours of supervised practice for a two year MSW program. Please see the Field Education website for details.
In order to be eligible for practicum, students may be required by the School’s Field Education office to complete specified preparatory training. Practicum sites may also stipulate particular requirements be completed prior to the commencement of a field placement (eg. Medical tests for health care settings). There may be travel and parking expenses related to completing a practicum. Any costs associated with practicum are the responsibility of the student.

Possession of a criminal record does not disqualify an applicant from admission to the MSW program. During the course of the MSW program however, a police check of record of offences and vulnerable sector screening may be required by a potential placement agency, at the student’s expense. The majority of agencies currently require a police vulnerable sector check prior to the commencement of a social work practicum. Students who are unable to meet these requirements may experience delays in completing the program.

<table>
<thead>
<tr>
<th>MSW Course and Milestones Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>YEAR ONE</strong></td>
</tr>
<tr>
<td><strong>Fall Term</strong></td>
</tr>
<tr>
<td>MSW Program Orientation and Engagement (Milestone)</td>
</tr>
<tr>
<td>ASIST Training (Required)</td>
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<tr>
<td>Practicum Preparation Workshops</td>
</tr>
<tr>
<td>SW 9703A – Human and Family Development</td>
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<tr>
<td>SW 9701A – Direct Practice Skills</td>
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<tr>
<td>SW 9719A – Critical Thought and Ethics in Social Work</td>
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<tr>
<td>SW 9733A – Group Work</td>
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<tr>
<td>SW 9744A – Social Justice and Diversity</td>
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<tr>
<td>PD Workshop(s) (Milestone)</td>
</tr>
<tr>
<td><strong>Winter Term</strong></td>
</tr>
<tr>
<td>SW 9708B – Introduction to Social Policy</td>
</tr>
<tr>
<td>SW 9718B – Community Practice</td>
</tr>
<tr>
<td>SW 9700 – Introductory Practicum (continues in Summer Term)</td>
</tr>
<tr>
<td>PD Workshop(s) (Milestone)</td>
</tr>
<tr>
<td><strong>Summer Term</strong></td>
</tr>
<tr>
<td>SW 9700 – Introductory Practicum (continues from Winter Term)</td>
</tr>
<tr>
<td>SW 9729L – Research and Social Work Practice</td>
</tr>
<tr>
<td>PD Workshop(s) (Milestone)</td>
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<tr>
<td><strong>YEAR TWO</strong></td>
</tr>
<tr>
<td><strong>Fall Term</strong></td>
</tr>
<tr>
<td>MSW Engagement Week (Milestone)</td>
</tr>
<tr>
<td>SW 9801A – Modern and Post Modern Social Work Direct Practice Theories</td>
</tr>
<tr>
<td>SW 9802A – Advanced Evaluation in Social Work Practice</td>
</tr>
<tr>
<td>SW 9805A – Social Work Administration and Supervision</td>
</tr>
<tr>
<td>SW 9807A – Critical Reflection and Appraisal in Social Work Practice</td>
</tr>
<tr>
<td>Elective A (Select one from available options)</td>
</tr>
<tr>
<td></td>
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<tr>
<td>----------------------</td>
</tr>
</tbody>
</table>
| **Winter Term**      | SW 9804B – Application of Social Work Direct Practice Theories  
                       Elective B (Select one from available options)  
                       SW 9800 – Advanced Practicum (continues in Summer Term)  
                       Integrative Capstone Exercise (ICE)  
                       PD Workshop(s) (Milestone) |
| **Summer Term**      | SW 9803L – Social Work Policy Context  
                       SW 9800 – Advanced Practicum (continues from Winter Term)  
                       Integrative Capstone Exercise (ICE)  
                       PD Workshop(s) (Milestone) |

**ADMISSION REQUIREMENTS**

**ACADEMIC REQUIREMENTS**
To be considered for admission, applicants must be academically eligible; EACH of the following academic requirements must be met:

1. The completion of a 4-year Bachelor Degree.
2. Successful completion of a course in Research Methods at the university level. Please note that continuing Education Courses do not meet this requirement. The Research Methods course must cover both qualitative and quantitative research methods. There is no specific minimum grade requirement.
3. A minimum average of 70% in academic courses taken in the last two years of full-time study (undergraduate or graduate), or the last 20 half-courses in part-time study.
4. Verification of completion of academic requirements must be available by August 31st.

If you have not completed a BSW or a 4-year Bachelor Degree, and are therefore not currently eligible to apply for the MSW Program, you may consider applying for our **BSW** program.

**INTERNATIONAL STUDENTS**

International students must provide course outlines in English to determine equivalency. Applicants whose first language is not English must provide official proof of proficiency in English.
Official Proof of Proficiency in English

Applicants whose first language is not English must furnish evidence of their proficiency in the use of the English language by a satisfactory achievement within the last two years in one of the following:

1. The **Test of English as a Foreign Language** (TOEFL)
   a. Internet Based: The minimum acceptable score is 100, with no score less than 23 on each of the 4 skill categories
   b. Standard Electronic Version: 250 for the standard electronic version and minimum score of 5/6 on the Test of Written English
   c. Paper Based: minimum total score of 600 and minimum score of 5/6 on the Test of Written English [UWO’s TOEFL ID is 0984]

2. The **International English Language Testing Service** (IELTS) of the British Council. A minimum score of 7 on the overall test and on each subcomponent. The IELTS is offered in 6 test centres in the US and 3 in Canada.

3. The **Canadian Academic English Language Assessment** (CAEL Assessment). The minimum acceptable score is 60. The CAEL Assessment is offered in several countries throughout the world as well as Canada.

Students who are required to present proof of proficiency in English must make their own arrangements to write the TOEFL, IELTS, MELAB or CAEL and to have the official results sent directly to the School of Graduate and Postdoctoral Studies at Western University by the testing agency. Other formal evidence of graduate level proficiency in English (as determined by the School of Graduate and Postdoctoral Studies) may be considered in lieu of these test scores. Western University must receive test scores by the application deadline.

Due to the additional time required to gather documents for international applications, applicants are advised to begin the process well in advance of the application deadline.

**PART-TIME STUDIES**
The MSW Program is offered on a full-time basis.

**TRANSCRIPTS**
Applicants are required to provide an academic history at the time of application including all post-secondary institutions attended. Applicants may upload copies of documents to their online application. If offered admission, official final transcripts from all institutions will be required as
a condition of admission.

**Credit for Prior Graduate Work**

“At the time of the student’s admission, a program may reduce its requirements if it is satisfied that the student has completed equivalent work that has not counted toward a previous degree.” (Section 6.09, *School of Graduate and Postdoctoral Studies Course Regulations*) If an applicant has completed graduate courses at another university, they may request consideration by the School of Social Work, King’s University College, at the time of application for the course(s) to be credited toward the elective requirement(s). Detailed course outlines (syllabus, not Calendar descriptions) are required.

The University does not grant course credit for work and/or volunteer experience. Only 25% of a student’s course requirements may be waived.

As Master’s students must maintain continuous registration in the program, tuition must still be paid for the term(s) in which the student is not completing a course requirement that has been waived. Options may be available to the student to complete other course work during that term dependent on course sequencing.

**Non-Academic Requirements**

**Confidential References**

The School of Social Work at King’s University College requires the submission of TWO confidential references as part of the application process.

*In order to allow time for references to be submitted by the January 15 deadline, applicants are advised to complete the Reference portion of the application well in advance of the application deadline.* You may complete the remainder of the application at your convenience prior to the January 15 deadline.

References may be from any or all of the following three sources: One reference from category A, and a second reference from either Category A, B or C.

**Category A: Work Source (REQUIRED)** – a direct supervisor in practice (practicum or employment) who has observed and supervised the applicant.

**Category B: Voluntary Source** – a representative from a voluntary board, organization, or group with whom the applicant has volunteered.

**Category C: Professional Source (from a professional perspective)** – A social worker, physician, nurse, psychologist, psychiatrist, chaplain, or similar community based professional.
The School does not require or accept academic references. A university professor may not provide a reference for any of the three categories.

The contact information for your referees is entered into the School of Graduate and Postdoctoral Studies application form. Your referees will be emailed instructions about how to complete and submit your references. The referee will be asked to complete an online form which includes a checklist of criteria and specific responses to the following two questions:

1. Using any of the criteria included on the reference form, please provide two specific examples that indicate why this applicant should be accepted into a graduate program in Social Work.
2. Please explain how this candidate would make a contribution to the profession of Social Work in the future.

Referees will be asked to provide an explanation justifying their ranking.

An applicant selects two individuals who have knowledge of their potential for undertaking graduate studies in Social Work.

References are confidential, are not available to applicants, and are used only for admission purposes. If an applicant is reapplying to the MSW program, two new references must be submitted but the same referees may be used again.

Résumé

A minimum of 1000 hours of relevant experience (paid or unpaid) in the human services is preferred and considered an asset to the application assessment.

Q. What do we mean by “human services”? Social Workers are employed in a variety of sectors such as health care, education, justice, not-for profits organizations, etc., and many human service organizations have volunteers assisting with their service delivery. Applicants should be aware that volunteer work completed in an organization mandated to provide human services will be weighted greater than volunteer work performed in other organizations. The School keeps the definition broad in order to allow applicants to bring forward and highlight all of their relevant experience.

Applicants are expected to submit their résumé using the following template: Resume Form

The detailed résumé lists, separately, under the headings provided, your experiences in the areas indicated. Please list experiences chronologically beginning with the most recent. The résumé may be completed in point form.

The School of Social Work is interested in the experiences of candidates in the areas listed below; however, it is not our expectation that applicants will have experience in all of these areas.
Employment Experience:

- dates
- agencies/organizations
- positions held
- whether the positions were full-time or part-time
- a brief description of your roles, duties and responsibilities

Practica:

- dates
- agency/organization
- field instructor’s name and title
- a brief description of your roles, duties and responsibilities

Leadership Experience (including supervisory and field instruction):

- dates
- agencies/organizations
- a brief description of your roles, duties and responsibilities

Volunteer Experience:

- dates
- agencies/organizations
- positions held
- a brief description of your roles, duties and responsibilities

Membership in Volunteer Associations (including committee involvement at post-secondary institutions):

- dates
- associations
- if applicable, a brief description of your roles, duties and responsibilities

Membership in Professional Associations:

- dates
- associations
- if applicable, a brief description of your roles, duties and responsibilities

Please include, if applicable, membership in the Ontario Association of Social Workers (OASW), the Ontario College of Social Workers and Social Service Workers (OCSWSSW) or
related organizations.

**Community Recognition:**

- awards and other forms of recognition by the community.

**Education and Professional Development:**

- degrees; certificates; diplomas
- academic awards

For the past three (3) years only, please indicate clearly:

- workshops and conferences attended
- ongoing professional development activities
- language skills (including sign language)

Research Activities: Research activities may be included in paid employment, volunteer or other headings such as practica or leadership experience. If research activities are applicable, please make sure to include the following:

- dates
- research grants awarded
- your roles, duties and responsibilities
- any products of the research
- presentations given at conferences, workshops, staff development and training
- any publications; please list separately refereed and non-refereed publications

**Summary of Relevant Human Services Experience**

In addition to the résumé, applicants must include with their application a one page summary of hours of related experience, noting the setting, dates, and number of hours at each setting.

Applicants are expected to submit their summary using the following chart template: Experiences Summary Form

Experiences that are considered an asset include both direct social services work and indirect human services work. Direct social services work includes, but is not limited to, positions in mental health agencies, crisis centers, shelters, case work/management, settlement work, etc. Indirect human services work includes, but is not limited to, positions such as camp counselling, administrative assistant, sports and recreation coaching, research, teaching, volunteer
coordination, etc.

**Sample Human Service Experience Summary**

<table>
<thead>
<tr>
<th>Agency/Employer</th>
<th>Position Held</th>
<th>Type of Experience</th>
<th>Timeframe</th>
<th>Total Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAS of London Middlesex</td>
<td>Intake worker</td>
<td>Student Placement</td>
<td>Feb 2015 – Sept 2016</td>
<td>450</td>
</tr>
<tr>
<td>VON Middlesex Region</td>
<td>Friendly Visitor</td>
<td>Volunteer</td>
<td>Jan 2017 – present</td>
<td>320</td>
</tr>
<tr>
<td>CCAC London</td>
<td>Case Manager</td>
<td>Work</td>
<td>Jan 2017 – present</td>
<td>420</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td><strong>TOTAL</strong></td>
</tr>
</tbody>
</table>
Supplemental Questions

The supplemental questions are important components of the non-academic requirements for admission.

Applicants are expected to submit their supplemental question responses using the following form: 2 Year MSW Supplemental Questions Form

Instructions for the Supplemental Questions

• The Supplemental Questions document is to be uploaded as part of the online application.
• While answers should be fully developed, please limit the length of your responses to the number of words indicated for each question. Answers beyond the maximum limit indicated will not be read.
• Each answer should be written in essay format. Do not use point form.

Evaluation Criteria

Each answer will be evaluated according to the following criteria:

• Writing style; the ability to communicate clearly including use of language, organization and comprehensibility
• Demonstrated analytic ability including evidence of scholarship
• Creativity and originality
• Completeness of answers

Supplemental Questions

1. Describe your personal and professional experiences and interests as related to your future career goals, and how they align with King’s Master of Social Work program. Identify the population(s) that you would be interested in working with in the future and why. Are there populations that you wouldn’t want to work with? Please explain and give examples. Maximum 300 words.

2. Describe the experiences and/or personal identities/characteristics, or qualities (e.g. disability status, racialized identity, gender, ethnic identity, sexual orientation, etc.) that you bring that would be helpful in working with diverse populations. Maximum 150 words.

3. What is your understanding of professional readiness for practice (values, ethics, principles of practice) in relation to social work? In terms of your professional readiness, what do you see as your personal strengths and what do you identify as areas for growth? Maximum 100 words.
Applications from Indigenous Students

The School of Social Work celebrates the gifts that Indigenous students bring to post-secondary education. We also recognize the discrimination and systemic barriers that Indigenous learners have faced and continue to face in the pursuit of education. In accordance with the UN Declaration on the Rights of Indigenous People and Calls to Action from the Truth and Reconciliation Commission of Canada, the School has designated up to two places in its MSW program for Indigenous learners who meet all admission requirements for the program.

If you would like to be considered for one of these spaces in the program, please complete the following form Additional Considerations Form and discuss how your culture has influenced your decision to pursue a career in social work.

Applications from French Speaking Students

The School of Social Work recognizes the two official languages of Canada and has designated up to one place in its MSW program for French Language learners who meet all admission requirements for the program.

If you would like to be considered for this position, please complete the following form Additional Considerations Form and discuss how the French language has influenced your decision to pursue a career in social work and/or how it would benefit a career in social work.

Applications from Members of Traditionally Marginalized Groups and/or Other Barriers to Education

Applicants who are members of a traditionally marginalized group, or who have experienced other barriers, and who wish to identify themselves are eligible to receive an additional 5% added to their total application score. The School of Social Work recognizes the following for additional consideration: visible minorities (racialized persons); Indigenous people (inclusive of various Nationhoods such as Inuit, Innu, and Métis who are Indigenous to North America); disability status, which may encompass physical, mobility, perceptual, illness related, mental health, developmental, or environmental disabilities; people who self-identify as two spirit, gay, lesbian, bisexual, transsexual, transgender or queer; people facing other barriers to education (socioeconomic, caregiving, religious, cultural).

If you would like to be considered under this provision, please complete the following form Additional Considerations Form and state the nature of the barrier(s) and how it/they negatively impacted your education.
MSW APPLICATION INSTRUCTIONS

OVERVIEW
Applications to the King’s University College MSW program are submitted online to the School of Graduate and Postdoctoral Studies, Western University Canada. The application is self-administered. Applicants are responsible for submitting the application and all supporting documents online to the School of Graduate and Postdoctoral Studies by January 15 for consideration.

An applicant’s file will not be processed unless all documentation required for admission to the MSW program is submitted. Applicants are advised to retain a copy of all application materials submitted.

Application documents become the property of the School of Social Work, King’s University College, and the School of Graduate and Postdoctoral Studies, Western University. Personal information in this application and the supporting documentation is confidential and is available only to individuals directly associated with the MSW program.

When you apply to Western, you will be provided with information about how to activate your Western ID. Once you have activated your ID you will use this same information to access your Western email. You can login and check your Western email at https://MyOfficeInfo.uwo.ca_.

It is recommended that you NOT forward your Western email address to another email address, as some other email addresses will not accept Western emails. We use your Western email address to contact you along with the group of students to which you belong. Some email services view this as spam or mass mail and may reject or delete it. While not recommended, ITS at Western does provide an email Forwarding Service: http://www.uwo.ca/its/doc/hdi/email/wm-forward.html.

INSTRUCTIONS
A non-refundable application fee of one hundred and twenty ($120) dollars will be required to complete the online application. Access the online application form at the following link and select “Social Work – MSW 2-Year” as your program choice.

Click Here to Apply

Checklist of Supporting Documentation
Required:
- Academic Records from all post-secondary institutions (unofficial transcripts)
- Completed Résumé Template Resume Form
- Completed Human Services Experience Chart Experiences Summary Form
- Completed Supplemental Questions 2 Year MSW Supplemental Questions Form
- Course outline(s) in Research Methods

Optional:
- Completed Additional Consideration Form (if applicable) Additional Considerations Form

For International Students:
- English Language Proficiency Test scores (if first language is not English)
SCORING AND SELECTION PROCESS

The number of MSW students to be admitted each year is determined by the Director of the School of Social Work based on an assessment of faculty and field education resources. Currently the School admits 20 students to the 2-Year MSW each September.

In the admissions process, candidates are selected according to a scoring system that takes into consideration both academic and non-academic requirements. The weighting of the total overall score is 50% academic and 50% non-academic.

In order to be considered for admission, applicants must:

- be academically eligible (refer to the section on academic requirements for admission). To be academically eligible, a candidate must meet EACH of the academic requirements. An academic admission score out of 100 is calculated for those candidates who are academically eligible.

AND

- score a minimum of 65 out of the total 100 non-academic points which are comprised of:
  
  Resumé and Experiences Chart ................................................................. 40 points
  Supplemental Questions ......................................................................... 60 points

Candidates who meet BOTH of these “academic and non-academic” requirements are eligible for admission and will have their total overall scores calculated as follows:

- Academic Score out of 100 points multiplied by 0.5
- Non-Academic Score out of 100 multiplied by 0.5

Total Overall Score out of ........................................................................ 100 points

An applicant’s TOTAL OVERALL SCORE determines admission to our MSW program. The total overall scores of all eligible candidates are ranked in order from highest to lowest. The School of Social Work recommends to the School of Graduate and Postdoctoral Studies those candidates with the highest total overall scores up to the maximum number of positions available.
AFTER THE APPLICATION IS SUBMITTED

1. Applications are submitted online to the School of Graduate and Postdoctoral Studies. An applicant’s file will not be processed unless ALL documentation required for admission to the MSW program is submitted. The application deadline is January 15. In very rare instances, applications received after that date may be considered after the initial group of applications have been assessed.

2. The School of Graduate and Postdoctoral Studies reviews each application for academic eligibility and forwards it to the School of Social Work for further review. Each application is evaluated according to the School’s academic and non-academic requirements for admission (see below for details).

3. The School of Social Work recommends to the School of Graduate and Postdoctoral Studies which applicants are to be offered admission. An offer of admission from the School of Graduate and Postdoctoral Studies, along with the School of Social Work Departmental Offer will be accessible through the Student Centre. Initial offers begin in early March.

4. Applicants who are offered admission have a specified time frame within which to accept or decline the offers of admission.

5. Admission may be offered to a student who is in the process of completing courses for a degree, conditional on the satisfactory completion of the courses and the submission of final transcripts.

6. A waiting list is established by the School of Social Work in the event that applicants decline the initial offers of admission. Admission may not be deferred, however an applicant may reapply for admission to the MSW program.

7. If an applicant reapplies for admission, another application fee applies and all required documentation must be resubmitted.

8. For information related to the collection of personal information, please refer to Section 1.02 of the School of Graduate and Postdoctoral Studies Regulations and the University Secretariat information about privacy.
ACCESSIBLE EDUCATION AT KING’S

The School of Social Work and King’s University College are committed to achieving barrier free accessibility for persons with disabilities studying at King’s. As part of this commitment, there are a variety of services and resources available to students with disabilities that will enhance and ensure continued success throughout their university experience. Master of Social Work students with disabilities will have access to services at both King’s and Western campuses.

The principle of accommodation involves dignity, individualization and inclusion (The Ontario Human Rights Commission, 2008). Due to the professional and experiential nature of the Master of Social Work program, in keeping with the CASW Code of Ethics, both the School and the student have an obligation to ensure that the student maintains the best interests of clients as a priority and strives to carry out the stated aims and objectives of their practicum placement, consistent with the requirements of ethical social work practice.
TUITION AND FUNDING

TUITION

Tuition fees for graduate professional programs are set by and payable to Western University on a per term basis (not per course). MSW students in the 2-year program pay tuition for 6 terms: Fall, Winter and Summer in each year of the program. The 2019-20 tuition fees for the Fall term are:

Full-time: $4,580.42 per term (Canadian Students)

$11,725.08 per term (International Students)

Tuition fees for the 2020-21 Fall, Winter and Summer terms have not been announced. Please consult Section 4 of the School of Graduate and Postdoctoral Studies Regulations for more information; in particular, Sections 4.02 (Registration and Fee Payment), and 4.09 (Refunds).

FUNDING

Master of Social Work students have access to a variety of funding sources, including Entrance Scholarships, Continuing Scholarships, provincial awards such as the Ontario Graduate Scholarship (OGS), and OSAP.

Some awards are needs based, while others require applications with supporting material.

Please review the various options, and make note of eligibility requirements and application deadlines.

Information regarding financial assistance for MSW students can be found by visiting the School of Social Work website. Information related to funding opportunities is updated regularly.

Ontario Graduate Scholarship (OGS)

The most significant award available to MSW students is the Ontario Graduate Scholarship (OGS), with an annual value of up to $15,000.

The MSW program has been allocated up to three OGS awards, designated incoming students to the Advanced Standing and 2-Year program, and the second year of the 2-Year program.

OGS Applications for the Master of Social Work – Advanced Standing Year:

OGS Applicants are asked to provide an Outline of Proposed Research. Given that the MSW program at King’s is a direct practice (non-thesis) program, applicants should consider in their Outline of Proposed Research their rationale for engaging in graduate level-work, their...
areas of social work interest and how the proposed course work of the MSW fits with these areas, as well as include a description of how they might go about evaluating their practice.

The OGS may not be held in conjunction with King’s Entrance or Continuing Scholarships. The application opens on October 1 and closes January 25. For more information on the OGS application process for non-thesis applicants, please contact the Social Work Programs Liaison.

Find detailed Ontario Graduate Scholarship application information.

**Entrance and Continuing Scholarships**

The School offers Entrance and Continuing Scholarships each year, as follows:

Two Entrance Scholarships 1-Year MSW Program (Advanced Standing Year)
Value: $2,500
No Application – awarded to applicants admitted to the Advanced Standing Year with highest overall admissions score.

Two Entrance Scholarships 2-Year MSW Program (Foundation Year)
Value: $2,500
No Application – awarded to applicants admitted to the Foundation Year with the highest overall admissions score.

Two Continuing Scholarships
Value: $2,500
No Application – awarded to full-time students progressing into the Advanced Standing Year with the highest overall academic average in the Foundation Year.

**Graduate Student Assistantships**

The School has set aside funding to hire Graduate Student Assistants each year. For the 2020-2021 academic year, there will be up to eight positions available. MSW students must apply for these positions. Assistantships may be held in conjunction with other awards or scholarships.

**OSAP**

Many students self-fund their education or take advantage of the [Ontario Student Assistance Program (OSAP)](https://www.ontario.ca/page/ontario-student-assistance-program).

Students in the Master of Social Work program are required to maintain continuous enrollment for the Fall, Winter and Summer graduate terms. The graduate Summer term extends from May through to the end of August however, in most situations, course requirements are completed by the end of June or early July. Students who are receiving OSAP should be aware that employment during the Summer term (including July and August) may impact eligibility.
requirements and debt forgiveness options. Please contact your OSAP office or advisor to ensure you have the necessary information pertaining to your individual situation.

**King’s University College Funding**

Search our [online database](#) (Select Faculty: Social Work and Category: Graduate).

Some of the awards Master of Social Work Students may consider are:

- Heather Fraleigh MacLean Meek Award
- John and Terri Kennedy Family Award
- Mary Lou Karley Award for Excellence in Social Work Practice
- Master of Social Work Bursary
- Mary Sheehan-Birch Award

**Western & SGPS Funding**

Western University has a number of Open Eligibility Scholarships that Master of Social Work students have access to. Check the Western site [here](#) for further information.

**External Awards and Scholarships**

There are a number of external scholarships and bursaries that MSW students have applied for in the past. Some of these are:

- [Canadian Soroptimist Grants for Women](#)
- [Canadian Federation of University Women](#)
- [Hilary M. Weston Scholarship](#)
- [ICUF Dobbin Scholarship](#)
- [Senior Women Academic Administrators of Canada](#)
- [The Nicholas Bala Award for Student Excellence](#) (scroll to bottom of page)
- [W.L. MacKenzie King Memorial Scholarship](#)
SOCIAL WORK FACULTY

The School of Social Work at King’s University College has excellent teaching faculty whose areas of expertise are congruent with the learning experience of students completing an undergraduate (BSW) or graduate (MSW) program in Social Work. Faculty members have taught at the graduate level and supervised graduate students, both at Western University and other universities. In the past few years, external research funding for faculty research projects has averaged $1,500,000 a year.

Dr. Laura Béres
Associate Professor and Graduate Program Coordinator
PhD OISE/University of Toronto; MSW University of Toronto; MA Winchester University; BA York
Narrative therapy and community practice; Spirituality, Mindfulness and critical reflection on practice; Interdisciplinary Research/Inquiry.

Dr. Rachel Birnbaum
Professor
Cross-Appointment between School of Social Work and Childhood and Social Institutions King’s University College
LLM from Osgoode Hall Law School/York; PhD in Social Work, Toronto; MSW Manitoba; BSW Manitoba
Ethics and the Law; Family Law matters; Research; Separation and Divorce; Alternative Dispute Resolution.

Dr. Stephanie Baird
Assistant Professor
PhD in Social Work, Toronto MSW, Wilfrid Laurier University, HBA, Waterloo.
Intimate Partner Violence, Trauma & Trauma-informed Approaches, Intersectionality, Practice-based Research, Social Work Education, Field Education and Critical Qualitative Inquiry.

Dr. Richard Csiernik
Professor
PhD in Social Work University of Toronto, MSW University of Toronto; BSW/BSc McMaster
Addiction; Employee Assistance Programming and Workplace Wellness; Field Education Research; Social Work and Spirituality; Mental Health and Housing.

Dr. Peter Donahue
Associate Professor and Director
PhD in Social Work and MSW University of Toronto; BA and BSc McMaster University.
Community organizing; policy development; focus on aging.

Prof. Dermot Hurley
Associate Professor
MSW Laurier; BA University College, Dublin, Ireland
Child and Family Counselling; Trauma and Crisis Counselling; Adolescent Counselling; Children exposed to Abuse; Resilience and Child Welfare Practice.
Dr. Laura Lewis  
Associate Professor  
PhD in Social Work Smith; MSW Windsor; BSW King’s University College, Western University  
Short-term individual counselling interventions from a psycho-dynamic perspective for adult populations; Bereavement and loss counselling and research; Interventions/Groups with abused women; Trauma; Feminist Practice.

Dr. Andrew Mantulak  
Associate Professor  
PhD in Social Work, Wilfrid Laurier University; MSW McMaster University; BSW King’s University College, Western University  
Quality of life issues associated with pediatric chronic illness (kidney disease); Social work in health care settings; Social work education.

Dr. Claude Olivier  
Associate Professor  
PhD in Social Work from Memorial; MSW, BSW McGill  
HIV/AIDS; Community Organization/Practice; Group Work; Anti-oppressive/structural Social Work Practice; Population Health and Social Determinants of Health.

Dr. Carrie Smith  
Assistant Professor  
PhD in Social Work U of Toronto; MSW Wilfrid Laurier; BEd Ottawa; BSW Windsor  
Child welfare; Organizational structure; Decision making I child welfare; Evaluations of Child welfare programs; Evidence informed practice and the Ethical collection of data from vulnerable children.

Dr. Tracy Smith-Carrier  
Associate Professor  
PhD in Social Work, U of T; MSW Wilfrid Laurier; BEd U of T; BA(Hon) Queen’s  
Social Welfare, Poverty; Social Policy; Citizenship; Social Assistance; Health Care Administration; Caring Labour; Interprofessional Collaboration; Home Based Primary Care; Aging; Mixed-Methods Research.

Dr. Akin Taiwo  
Assistant Professor  
PhD n Social Work Windsor; MSW Windsor; MSc in Political Science and BA in Philosophy & Political Science University of Ibadan, Nigeria  
Political Social work; Social Justice & Social change; Globalization, Immigration & Diaspora issues; Multicultural Practice with Diverse Populations, and Social Work Poetics.

Dr. Bharati Sethi  
Assistant Professor  
PhD in Social Work, MSW and BA Wilfrid Laurier University.  
Issues affecting immigrants to Canada; Community-based Participatory Research; Intersectionality; Arts-based methodologies; Health Policy.

Dr. Rosemary Vito  
Assistant Professor  
PhD in Social Work Wilfrid Laurier; MSW Wilfrid Laurier; BSc in Child Studies University of Guelph  
Children’s mental health; mental health and addictions; clinical supervision; human services leadership and development; organizational culture and change; social policy; aging; qualitative and case study research.

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Sessional Contract Faculty

Sessional contract faculty play a fundamental role in the success of the School of Social Work and our students. It is of great value to our students to be taught by practicing social workers and human service professionals. Contract faculty are able to nurture practice excellence because they are working in the field every day. They assist us in providing the necessary balance between the world of practical application and the pedagogical one.

All of our part-time faculty members have been carefully chosen for their expertise in a particular area of social work practice and their academic credentials.